



Meeting of the Parish Council

To all members of the Council – you are hereby summoned to attend a Meeting of Lavant Parish Council to be held at on Tuesday 14th April 2020 at 7pm Via Zoom Teleconferencing Meeting Room Reference 138590916 to transact the detailed business below:-

Members of the Public and Press are welcome and encouraged to attend

AGENDA

- 1 Apologies for absence
- 2 Adopt Amended Standing Orders to reflect 4th Apr'20COVID-19 Legislation.
- 3 Code of Conduct
 - I. Declaration of interests on items included on the agenda
 - II. Dispensations – to consider any request for Dispensations
- 4 To approve and sign the Minutes of the meeting held on 10th March 2020
- 5 Update on outstanding actions brought forward from previous meeting:
 - Footpath
 - Opening of new accounts
 - Environmental Report
 - Memorial Draft Policy
- 6 Brief Q & A from County Councillor on his report affecting this Parish.
- 7 Brief Q & A from District Councillor on his report affecting this Parish.
- 8 Chairman's report
- 9 Recreational Report
- 10 Clerks report & Summary of any correspondence received
- 11 Planning: to receive a verbal report including any new applications received.
- 12 Finance
 - a) To note receipts and approve payments – **Appendix A**
 - b) To note and approve the monthly bank reconciliation – **Appendix B**
- 13 Items for inclusion on next agenda
- 14 Date of next meeting: Meeting Tuesday 12thMay 2020

Signed:

Dawn Salter
Clerk & RFO
8th April 2020

Appendix A

LAVANT PARISH COUNCIL					
FINANCIAL REPORT PREPARED ON 8th April 2020					
RECEIPTS: Period: 11th Mar 2020 - 14th April 2020					
DATE	REF	PAYER	DESCRIPTION	AMOUNT	VAT
14/04/2020		TF from Fete Committee	Cover E Mallett Fete	130.20	
PAYMENTS: Apr-20					
DATE APPROVED	VOICE NUMBER	PAYEE	DESCRIPTION	AMOUNT	VAT
14/04/2020	FO001	Hitachi DD	Lavant Parish HP Tractor	229.00	
14/04/2020	FO002	BT DD	Telephone	54.36	9.06
14/04/2020	FO003	Lavant Parochial Church Co	Hire of Lavant Room x6	182.00	
14/04/2020	FO004	DSalter	Council Running Expenses APR	47.19	
14/04/2020	FO005	RNewman	Reimburse For Covid19 Community Help Leaflets	87.00	
14/04/2020	FO006	Glasdon	New Litter Bin-Pook Lane	370.62	61.77
14/04/2020	FO007	CDC	Litter Bin/Dog Bins Invoice in arrears 19/20	1,062.04	177.00
14/04/2020	FO008	E Mallett	Fete Expenses	130.20	18.20
14/04/2020	FO009	AiRS	Subscription 2020-2021	144.00	24.00
14/04/2020	FO010	WSCC	National Insurance Correction	4.83	
14/04/2020	FO011	WSALC	WSALC / NALC Subscription 20/21	535.04	
14/04/2020	FO012	WSCC	Clerks Salary	758.82	
14/04/2020	FO013	Adrian Blades	Parish Maintenance	15.00	2.50
14/04/2020	FO014	Adrian Blades	Tractor Fuel	43.91	7.32
Total Payable				3,664.01	299.85

Appendix B

Meeting of 14th April 2020			
Bank Reconciliation as of 26th March 2020			
Current Account	26 March 2020		£64,462.06
		total	£ 64,462.06
opening balance 1st April 19			£ 13,373.33
Add Receipts in the year			£ 85,076.96
Less Payments in the year			£ 33,988.23
	as of 24 March 2020	Balance	£ 64,462.06
Less			
Reserve @ 33% of Annual Precept of £29637			£ 9,879.00
		Total	£ 9,879.00
Ring-fenced funds			
Lawoles			£ 1,035.57
Let's walk (Footpaths)			£ 1,338.03
Youth project			£ 1,440.38
watershed grant			£ 48.22
CIL SDNP			£ 47,584.35
		Total	£ 51,446.55
Total available funds (less ring fenced and reserve)			£ 3,136.51